

Principles for Preparing a Scientific Publication

Journal: “Systemy Logistyczne Wojsk” / “Military Logistics Systems” (SLW)

Version: 2026. Applicable from issue 1/2026.

Purpose of this document

This document is a technical guide for preparing manuscripts for SLW. It does not replace journal policies, but explains how to apply them when preparing the text.

1. Types of submissions accepted by SLW

SLW primarily publishes the following types of submissions:

- original research articles;
- review articles;
- case studies;
- book and monograph reviews - in accordance with separate requirements;
- other materials accepted by the Editorial Office, provided that they fit the journal profile.

The manuscript should make a clear contribution to logistics, logistics systems, supply chains, readiness, resilience, transport, supply, maintenance, infrastructure, data or logistics management.

Interdisciplinary submissions, including those in security studies, cyberspace, outer space, history, political science or administration, are considered only when they provide a clear logistics contribution.

2. Language, length and format

Element	Requirement
Language	Manuscripts must be prepared in English. British English is preferred and should be used consistently throughout the manuscript.
Length	Recommended length of a scholarly article: 20,000-40,000 characters with spaces, including references.
File format	.doc or .docx.
Page format	A4, margins 2.5 cm.
Text layout	Justified text, 1.5 line spacing, Times New Roman.
Paragraphs	First-line indentation of 1 cm in body text paragraphs.
Submission	The manuscript must be submitted through the Editorial System in accordance with the “Submit a Manuscript” instructions.

3. Text formatting

Element	Formatting
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Element	Formatting
Article title	Times New Roman 12 pt, bold, centred.
Abstract and Keywords labels	Times New Roman 10 pt, bold.
Abstract and keywords text	Times New Roman 10 pt., 1 line spacing.
Body text	Times New Roman 12 pt, 1.5 line spacing.
Section headings	Times New Roman 12 pt, bold, no full stop at the end.
Tables and figures	Table/figure text and captions 11 pt; sources 10 pt. centred.
References	Times New Roman 11 pt, 1.15 line spacing; section heading: References or Bibliography.
Emphasis	Use sparingly. Bold is preferred.
Publication titles	Titles of books, journals and articles should be italicised.
Quotations	Quotations should be placed in quotation marks and properly cited.

4. Article structure

A standard scholarly article should include the following sections:

- Title;
- Author details - in the final version or according to Editorial Office instructions;
- Abstract;
- Keywords;
- Introduction;
- Literature Review / State of Research;
- Materials and Methods / Methodology;
- Results / Analysis;
- Discussion;
- Conclusions;
- References / Bibliography ;
- Final statements: Author Contributions, Funding, Data Availability Statement, Conflict of Interest Statement, Use of AI Tools, Ethics Approval / Consent where applicable, Acknowledgements where applicable.

Double-blind peer review

SLW applies a double-blind peer review model. If the Editorial Office requires an anonymised manuscript version, author names, affiliations, acknowledgements and other identifying information should be removed from the file. Author details should be entered in the Editorial System or submitted in a separate file, according to Editorial Office instructions.

5. Title, abstract and keywords

The title should be precise, concise and consistent with the content of the article. It should indicate the research problem or analytical scope.

The abstract should be 200-250 words and include: research problem, aim, method, key findings, conclusions and the contribution of the article to logistics or logistics systems. The abstract should be complete because it is made available in indexing databases independently of the full text.

Authors should provide 5 keywords. Keywords should be separated by semicolons (;).

6. Introduction, literature, methodology and results

- Introduction - justification of the problem, research gap, aim, research questions or hypotheses, scope and logic of the article.
- Literature Review / State of Research - critical presentation of the current state of knowledge using relevant national and international literature.
- Materials and Methods / Methodology - description of research perspective, procedure, methods, tools, data and limitations.
- Results / Analysis - presentation of research or analytical findings in a verifiable manner.
- Discussion - interpretation of findings in relation to the literature, practice and study limitations.
- Conclusions - response to the aim and research problem, key conclusions, limitations and directions for future research.

7. Tables, figures and visual materials

Tables, figures, charts, maps and photographs should be directly related to the article content, legible and properly described.

- Tables should be numbered consecutively. The table number and title should be placed above the table, e.g. Table 1. Risk factors in the logistics system.
- The table source should be provided below the table, e.g. Source: own elaboration. Do not place a full stop at the end of titles or sources.
- Figures, drawings, photographs and charts should be numbered consecutively. The figure number and title should be placed below the material, e.g. Figure 1. Structure of the logistics system.
- Sources of figures, drawings, photographs and charts should be provided below the visual material, e.g. Source: own work. Do not place a full stop at the end of the title
- Visual materials should use a balanced colour palette and remain legible in greyscale.
- Photographs and scans should have a resolution of at least 300 dpi. Vector graphics are preferred where possible.
- Authors are responsible for rights, permissions and licences for third-party materials.

8. Numbers, units and equations

- SI units should be used where appropriate.
- Use a period as the decimal separator in English-language numerical data, e.g. 2.14.
- Five-digit and longer numbers may use a comma as a thousands separator, e.g. 12,680.

- Mathematical equations should be prepared in an equation editor and numbered on the right in round brackets.
- Variables and one- or two-letter indices should be italicised; units, constants, functions and chemical symbols should be written in upright type.

9. Citations and references

Citations and references should follow the Taylor & Francis Harvard style. In-text references should be placed in round brackets, e.g. (Kowalski, 2020, pp. 20-21).

- References should include only sources cited in the article.
- Sources should be current, relevant and substantively justified.
- The literature should reflect the national and international state of knowledge concerning the research problem.
- A DOI should be provided where assigned.
- For online sources, the access date should be given as [Accessed: day Month year].
- Excessive self-citation, citation padding, citation swapping and other forms of citation manipulation are unacceptable.
- SLW publications may be cited only when they are substantively relevant to the article topic. Citing SLW is not a formal requirement.

Source type	Pattern
Article in journal	Author, A. and Author, B., Year. Title. Journal, Volume(issue), pages. DOI.
Book	Author, A., Year. Title. Place of publication: Publisher.
Chapter	Author, A., Year. Title. In: A. Editor and B. Editor, eds. Title. Place: Publisher, pages.
Online document	Author, A., Year. Title [online]. Source. Available at: URL [Accessed: day Month year].
Legal act	Institution, Year. Title of legal act. Available at: URL [Accessed: day Month year].

10. Final statements

The manuscript should include relevant final statements. If a statement does not apply, an appropriate formula should be provided.

Section	Example wording
Author Contributions	Conceptualization: A.B.; Methodology: C.D.; Writing - original draft: A.B.; Writing - review & editing: all authors.
Funding	This research received no external funding. / This research was funded by [name], grant number [number].
Data Availability Statement	Data are available in [repository], DOI/link. / Data are available from the corresponding author upon reasonable request. / Data cannot be shared due to [reason].
Conflict of Interest Statement	The authors declare no conflict of interest.
Use of AI Tools	The authors used [tool name/version] for [purpose]. All AI-assisted outputs were verified by the authors. / The authors did not use generative AI tools in preparing this manuscript.
Ethics Approval / Consent	Ethics approval was obtained from [committee], decision no. [number]. / Not applicable.
Acknowledgements	Optional. Include only where justified and with consent of acknowledged persons.

11. Copyright, licence and self-archiving

Authors retain economic copyright in their articles and, if the article is accepted for publication, grant the Publisher a non-exclusive licence in accordance with the “Copyright & Licence” policy.

Articles accepted for publication from issue 1/2026 onwards are made available under the Creative Commons Attribution 4.0 International licence (CC BY 4.0), unless otherwise indicated for a specific item.

Authors may deposit the preprint, Author Accepted Manuscript and Version of Record in accordance with the SLW self-archiving policy.

12. Submission completeness

Before submission, authors should ensure that the manuscript is complete and includes:

- full text prepared in accordance with the current SLW template;
- abstract and 5 keywords separated by semicolons;
- numbered tables and figures with titles and sources;
- complete references consistent with in-text citations;
- all required final statements;
- information on third-party materials and permissions, where applicable;
- file in .doc or .docx format.

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