PROCURE-TO-PAY SOLUTION
#(TITLE IN ENGLISH
#(12 PKT. BOLD CENTER TIMES NEW ROMAN)

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#(information given from general to detail)
#(11 pts, centered)

Abstract: The abstract must be a concise description of the work, in which the following issues are included (a necessary condition!): A short summary of the issue with the justification for taking it up in a scientific article, the purpose of the research, hypotheses, methodology (presentation of the theories and research methods used), results (concise summary of the most important results obtained) and conclusions. The abstract is published separately in many indexing databases, therefore it should be complete.##(10 pts. Italic, 250-500 words)
***Keywords**: ………… (min. 3 max 5 keywords)#(10 pkt. Italic)*

INTRODUCTION (font 12, bold, Times New Roman)

Authors should carefully read the instructions for authors, the description of the review procedure, the editorial and license policy, and when submitting the article, write in the cover letter that they agree with the provisions of the manual.

Articles published in the journal should contain new, original materials and information. Photographs and drawings in the submitted materials are published under the responsibility of the authors of the articles.

Authors of publications in the journal do not receive remuneration and accept the publication of articles in printed and online versions of the journal.

The article should consist of an introduction / introduction - a short introduction to the issues in relation to the existing (current!) State of research, scientific justification for taking up the issues discussed in the article, precisely described scientific and practical purpose of the research and presentation of the research strategy with the problem (s) research, hypotheses and limiters, as well as presenting the structure of the article and indication of research methods / techniques used in the article.

The justification for conducting research in a given field should be indicated, the topicality of the research, scientific and practical research objectives, research problem, hypotheses, article structure and research methods / techniques used in the article should be indicated.

The paper should be prepared in MS Word format, on A4 size paper, Times New Roman 12-point font, left and right alignment, 1.5 point line spacing with margins: left 3.5 cm, right 1.5 cm, top 2 cm, bottom 2.5 cm. Drawings should be grouped (.jpg, .png, .tiff format), pasted into the text and additionally attached as a separate file. Text (separated by subheadings). # (12 pts. Times New Roman justified)

1. LITERATURE REVIEW #(font 12, TIMES NEW ROMAN, bold)

The study should review the literature on the research. Literature review from the last 3-5 years. - presenting key research results in the topic, which includes articles published in recognized Polish and foreign journals, in particular indexed in the SCOPUS, Web of Science, ERIH PLUS databases The literature review must take into account one's own assessment of the existing scientific achievements.

2. RESEARCH METHODOLOGY AND RESULTS

2.1. Analysis of the transport process (#12 Times New Roman)

The substantive part of the article - indication of the research perspective (theory), a detailed description of the research procedure with an explanation of the quantitative or qualitative methods used and the definition of research instruments.

Presentation of the obtained results, if possible in graphic (charts) or tabular form.

3. DISCUSSION

In-depth discussion in relation to the current state of research.

CONCLUSIONS (NOT SUMMARY !!!)

Conclusions (including: research limitations, consequences for management theory and practice, future research directions in a given field). Reference to the aim of the article specified in the introduction and the research hypothesis (indication of the result of its verification)

BIBLIOGRAPHY

It should only include scientific publications cited in the article. References should be up-to-date and complete (at least 50% of entries should be cited in SCOPUS, Web of Science, ERIH PLUS. Max. 2 personal quotes.

We do not include footnotes in the text. We use citation (Kowalski, 2013). Literature should reflect the quotation in the article. The text of the paper should follow the formula ... (12 points justified with Times New Roman).
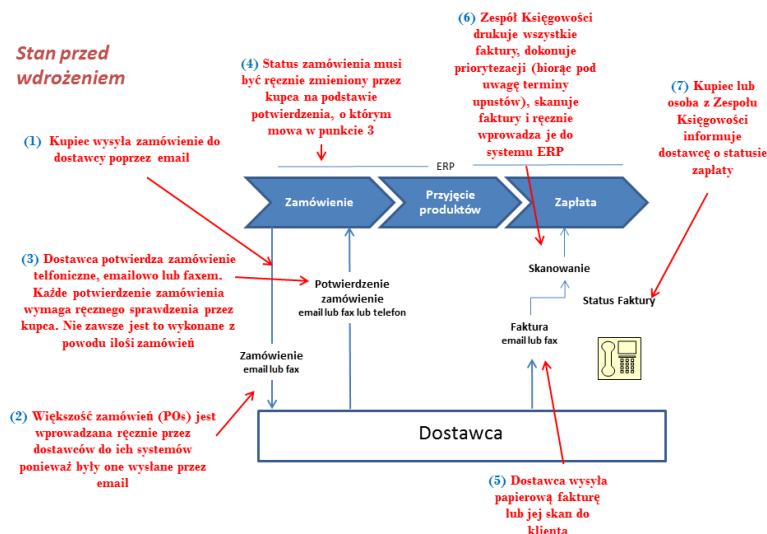
USEFUL INFORMATION:

1. FIGURES AND TABLES

Fig. 1. Traditional ordering model - before implementation P2P #(12 pts, left-aligned)
Source: Own study. #(10 pts, Times New Roman, space between lines 1 point, space of 10 points

Tab. 1. List of states before …. #(12 pts, Times New Roman, single line spacing, space before 10 pts)

Before implementation	After implementation
Order sent by email.	The order is sent via cXML to the Ariba Network and then to suppliers.

Source: Own study #(10 pkt. Times New Roman, space between lines 1 point space of 10 points)

- Figures (**not editable in the WORD program - inserted as graphic files of the PNG, JPG type etc.**) should be placed in the text and centered.

- Figures should be grouped, pasted into text and additionally attached as a separate file.

- The quality of the figures should be sufficient for the drawing to be legible.

- The description of the figure / tables in the text should precede the figure itself and be sufficient to understand the drawing. The title is given below the picture.

- Numbering of tables and figures must be continuous, one-level.

- Each table must have a title. Preferred direction of writing - horizontal. Exceptionally for large tables, the vertical direction may be used. Then the table will be full page.

2. BIBLIOGRAPHY AND CALLING THE LITERATURE USED IN THE SCIENTIFIC PUBLICATION

Bibliography:

- It should contain only the items mentioned in the work.

- It should be in alphabetical order, starting with the author's name.

- The websites the author refers to should also be listed.

- Each entry should contain: full name and initials of the author's first names, year of publication, full title of the work, in the case of edited items - the title and surnames of the editors, publisher and place of publication.
- In the case of articles, the title of the journal should be in italics; year, volume and page numbers should also be provided.
- If the article has an Electronic Document Identifier (DOI), this must be provided.
- When using the websites, please enter the date of access in square brackets: [August 12, 2013]. hyperlinks should be removed.

Description of the Harvard Footnote Style (Taylor & Francis):

Footnotes in the work should follow the Harvard style (Taylor & Francis).

Basic rules:

- All main words in magazine and book titles should be capitalized.
- Always include the page number in the quoted text (Johnson 2013, p. 10). When many authors are cited, the record is as follows: (Kowalski, 2013, p. 67; another author, 2020, p. 23).
- Publications by the same author from the same year: they are distinguished in the order of publication, with an alphabetical suffix after the year of publication (2017a; 2017b etc.). The same suffix is used to distinguish the reference to a given publication in the text. The bibliographic list (under the heading Bibliography) contains detailed information about all the sources cited in the text. Each item mentioned must be mentioned in the article.
- The order of the bibliographic list is alphabetical according to the surname of the main author: If there are multiple authors: the surnames of the authors should be written exactly as indicated in the publication. The main author is listed first by the publisher.
- Same author, different years of publication: list the author's entries chronologically, starting with the earliest date.
- Same author, same year of publication: use an alphabetical suffix (2017a, 2017b).

Article in journal	Author, A. and Author, B., Year. Title. Journal, Volume (issue), pages. *Example:* Evans, W.A., 1994. Approaches to intelligent information retrieval. Information Processing and Management, 1 (2), 147-168.
Book	Author, A., Year. Title. Place of publication: Publisher. *Example:* Mercer, P.A. and Smith, G., 1993. Private viewdata in the UK. 2nd ed. London: Longman.

Chapter	Author, A., Year. Title. In: A. Editor and B. Editor, ed. Title. Place of publication: Publisher, pages. *Example:* Bantz, C.R., 1995. Social dimensions of software development. In: J.A. Anderson, ed. Annual review of software management and development. Newbury Park, CA: 502-510.
Published conferences, seminars and meetings	Autor, A. A., Autor, & Autor, C., Year. Title. W: A. Editor, B. Editor & C. Editor (ed.), Title of conference:. Place of conference, date, pages. *Example:* Eidenberger, H., Breitenender, C. and Hitz, M., 2002. A Frameworks for Visual Information Retrieval. In S-K. Chang, Z. Chen and S-Y. Lee (eds), Recent advances in visual information systems: 5th International conference, VISUAL 2002 proceedings. Hsin Chu, Taiwan, 11-13 March 2002r., 105-116.
Internet Document	Author, A., Year. Title of the document [online]. Source. Available at: URL [Date]. *Example:* Holland, M., 2004. Guide to citing Internet sources [online]. Poole, Bournemouth University. Available at: http://www.boumemouth.ac.uk/library/using/guide_to_citing_intemet_sourc.html [4 December 2004].
Article in the paper	Author, A. (or Title of Newspaper), Year. Title of article. Title of Newspaper, day Month, page, column. *Example:* Independent, 1992. Picking up the bills. Independent, 4 June, str. 28a.
Thesis	Author, Year. Title. Type of work (degree). University. *Example:* Agutter, A.J., 1995. The linguistic significance of current British slang. Thesis (PhD). Edinburgh University.
Normative acts	*Example:* Commonwealth of Australia, A., 2001. Corporations Act 2001 [online]. Available at: https://www.legislation.gov.au/Details/C2017C00328/Html/Volume_1, http://www.legislation.gov.au/Details/C2017C00328 [30 May 2018].

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